

Office of the Director  
**HALDIA INSTITUTE OF TECHNOLOGY**  
(An Institution of ICARE)  
Administrative Department

No. HIT/OR/ 498 /2018

Dated : 10-10-2018

**OFFICE ORDER**

As resolved by the Board of Governors vide its meeting 18<sup>th</sup> April, 2018 and duly approved by the competent authority, placed below the reconstitution of “**Committee for SC/ST**” with immediate effect, for functioning of day to day activities effectively:-

**Committee for SC/ST**

Principal	-	Chairman
Dr. (Mrs.) Keya Sau, BT	-	Member
Dr. Bipradas Bairagi, PE	-	Member
Ms. Alpana Barman, EE	-	Member
Sk. Aminul Islam, ASWO	-	Member
Mr. Subhas Ch. Das, Prog. Officer	-	Member
Dr. Sibaprasad Maity, Applied Sc.	-	Convener

The Convener of the aforesaid committee is required to conduct meetings regularly and submit its reports to the Director / Principal/ Registrar, to that effect.

All concerned are informed to note and act accordingly.

Sd/- Director  
Haldia Institute of Technology

**Copy forwarded for information & necessary action to :**

- 1) The Hon'ble Chairman - for his kind information, please.
- 2) The Vice Chairman
- 3) The Secretary
- 4) The Principal
- 5) All Deans \_\_\_\_\_
- 6) The Registrar
- 7) All HODs \_\_\_\_\_
- 8) The Finance Manager
- 9) The Controller of Examinations
- 10) The Assoc.Prof.(IT) & Incharge-T&P / Assoc.Prof.(AEIE) & Incharge-Corporate Relations
- 11) The Sr. Admn. Officer
- 12) The Dy. Controller of Examinations
- 13) The Librarian
- 14) Sri Anjan Lahiri, Incharge, Electrical Maint. Section
- 15) The System Engineer
- 16) The Students Counselors
- 17) The Estate Officer
- 18) The Sports Officer
- 19) The Provost (Hostels) / Warden (Hostels)/Supervisor(Hostels)/Asst. Supervisors (Hostels)
- 20) The Students Welfare Officer
- 21) The Students Counselor
- 22) The Admn. Officer
- 23) The Asst. Admn. Officer
- 24) The Asst. Store Officer
- 25) The PS to Director
- 26) The PS to Principal
- 27) Medical Unit
- 28) Registrar Section
- 29) Office file

  
Director

Haldia Institute of Technology