



HALDIA INSTITUTE OF TECHNOLOGY

An Institution of ICARE, Haldia

Approved by All India Council for Technical Education (AICTE), Govt. of India &
Affiliated to : Maulana Abul Kalam Azad University of Technology (MAKAUT), West Bengal
NAAC Accredited Technical Institute with "A" Grade

UG programs in CHE, CSE, AEIE, ECE, ME, PE and BT accredited by National Board of Accreditation

ICARE Complex, HIT Campus, P.O. HIT, Haldia, Dist.-Purba Medinipur, PIN-721657, West Bengal

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Applications in **Prescribed Format** superscribing the envelope for the following posts are invited **with recent complete C.V. alongwith photocopies of testimonials (duly attested)**, as mentioned hereunder :

Sl.No	Positions	Pay Band + GP	Discipline / Department	Qualifications & Experiences
1	Professor	Rs. 37400-67000 + GP 10000	1. Applied Electronics & Instrumentation Engineering 2. Civil Engineering 3. Computer Science & Engineering 4. Electrical Engineering 5. Food Technology 6. Instrumentation and Control Engineering 7. Masters in Computer Applications (MCA)	Qualification Ph.D. Degree with First Class at Bachelor's or Master's Degree in the appropriate branch(s). Post Ph.D. publications and guiding Ph.D. student is highly desirable. Experience : Minimum of 10 years teaching/ research/industrial experience of which at least 5 years should be at the level of Associate Professor.
2	Associate Professor	Rs. 37400-67000 + GP 9000	1. Computer Science & Engineering 2. Electrical Engineering 3. Information Technology 4. Instrumentation and Control Engineering	Qualification Ph.D. Degree with First Class at Bachelor's or Master's Degree in the appropriate branch(s). Post Ph.D. publications and guiding Ph.D. student is highly desirable. Experience : Minimum of 5 years teaching/ research/ industrial experience, of which, 2 years post Ph.D. experience is desirable.
3	Chief Librarian	Rs. 37400-67000 + GP 10000	Administration	Qualification First class Master's Degree in Library Science (Regular course) and consistently good academic record with knowledge of automation / digitization of library. Ph.D. is desirable. Retired employees from IITs/NITs/ University will be preferred. Experience : Minimum 15 years of experience as Librarian or Equivalent position in Educational/Technical Institute(s) of Higher Education. He should be capable for – • Handling more than 4000 students under automated/ digitized process. • Overall monitoring for selection, acquisition,classification, cataloguing and maintenance of the library documents. • Preparation of annual budget of the Central Library. • Day to day handling and maintenance of more than 90000 Volumes, 12000 Titles, 200 Journals, in addition to about 3000 E-journals, and overall supervision of the Central Library. • Perform any other jobs assigned by the competent authority.

Sl.No	Positions	Pay Band + GP	Discipline / Department	Qualifications & Experiences
5	Campus Administrator	Rs. 37400-67000 + GP 9000	Administration	<p>Eligibility Working / Retired senior Defence personnel (not below the rank of Major or equivalent) from Indian Army / Indian Navy / Indian Air Force, having administrative leadership expertise in an academic environment.</p> <p>Job Responsibility</p> <ul style="list-style-type: none"> • Responsible for day to day Campus and Hostel administration, Students disciplines, Students amenities, etc. • Responsible for the services, like, Security, Hostels, Housekeeping, Canteen, Estate, Electricity, Water Supply, landscaping, etc. • To perform any other duties and responsibilities as assigned by the Institute authority from time to time.
4	Electrical Engineer	Rs. 9000-40500+ GP 5400	Administration	<p>Qualification First class B.Tech. degree in Electrical Engineering, and having professional license from state's licensure board.</p> <p>Experiences Minimum 5 years of experiences for executing jobs/maintenance / planning etc. in any organization / Educational Institutes of Higher Education/Industry.</p> <p>Responsible for</p> <ul style="list-style-type: none"> • Planning, Designing, entire electrical systems of the Institute. • Estimation /maintenance of various rented & owned hostels/ employees accommodations/ Institute's Buildings/ departments etc./ Fault detection, repair works of Street light/Hostels/entire campus Electricity / follow up action for collection of electricity charges from various canteen/outside agencies/employees./ electrical power consumption / liasioning with WBSEDCL/ back-up power supply of the Campus/etc. • Any other jobs as directed by the competent authority.

Pay Scale & Allowances: As per AICTE/Institute norms [VI Pay], alongwith other admissible allowances including the facilities of P.F., Gratuity and Medical Insurance etc. Retired Persons with higher qualifications & experiences may also apply. Salary will not be a constraint for the deserving candidate.

Eligible candidates may send their hard copy of applications and CVs (as per Proforma provided herewith) by Post/Courier, addressing to – “The Registrar, Haldia Institute of Technology”, within 10 days from the date of publication of the advertisement.

NOTE :

1. In case the suitable candidate against the posts are not found, lower position may be considered for appointment against the post applied for.
2. In case of receipt of large number of applications for any post, the Institute reserves the right to suitably raise the minimum norms for the post so as to restrict the number of candidates to be called for interview at a reasonable level.
3. Mere fulfilling minimum qualifications and experience will not entitle the candidate to be called for interview.
4. Applications without testimonials or incomplete applications are liable to be rejected.
5. No TA/DA would be paid for appearing interview.
6. The Institute reserves the right to cancel any application and/or post without assigning any reason thereof.

Dated : 25-07-2018

Secretary
Haldia Institute of Technology