

Office of the Registrar General  
**HALDIA INSTITUTE OF TECHNOLOGY**  
(An Institution of ICARE)  
Administrative Department

No. HIT/(OR)/334/2023

Dated : 01-12-2023

**OFFICE ORDER**

As approved and directed by the competent authority, the “**INTERNAL COMPLAINT COMMITTEE**” of this Institute is hereby reconstituted with immediate effect, consisting of the following members from the A.Y. 2023-2024 and remain effective until further order, in compliance with the directives of AICTE /UGC/ Govt. of West Bengal :-

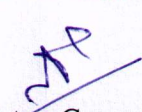
**Internal Complain Committee**

(Previously as Anti-Sexual Harassment Committee)

Prof. Radharani Das, Dean, SCFB	-	Chairperson
Ms. Subhra Das, Repre. from NGO	-	Member
Dr. Keya Sau, BT	-	Member
Mrs. Wendrila Biswas, MBA	-	Member
Dr. Sarbari Samanta, SAS	-	Member
Mrs. Sanchita Saha, CSE	-	Member
Students Counselors	-	Members
4 Girls Students	-	Member
(1 each from all Years)		
Dr. Meenakshi Dey, SAS	-	Convener

It is mandatory to conduct meetings regularly or as applicable in exigency of the Institute. The Convener of the Committee is required to submit a report of compliance to the Registrar / Principal/ Director to that effect.

All concerned are to note and act accordingly.

  
Registrar General  
Haldia Institute of Technology

Copy forwarded for information & necessary action to :

- 1) The Hon'ble Chairman – for his kind information, please
- 2) The Vice Chairman
- 3) The Secretary
- 4) The Principal
- 5) All Deans \_\_\_\_\_
- 6) All HODs/TICs \_\_\_\_\_
- 7) The Controller of Examinations
- 8) The Finance Manager
- 9) The Chairman, ICC
- 10) The Convener, ICC
- 11) The General Manager – Training & Placement
- 12) The Associate Professor (AEIE) & The Incharge, IIPC
- 13) The Manager-Administration
- 14) The Provost (Hostels)
- 15) The System Manager
- 16) The Students Counsellors
- 17) The Students Welfare Officer
- 18) The PS to Principal
- 19) The PS to Director
- 20) Office file

Sd/- Registrar General  
Haldia Institute of Technology



Office of the Registrar General  
**HALDIA INSTITUTE OF TECHNOLOGY**  
(An Institution of ICARE)  
Administrative Department

No. HIT/(OR)/334/2023

Dated : 01-12-2023

**OFFICE ORDER**

As approved and directed by the competent authority, the “**INTERNAL COMPLAINT COMMITTEE**” of this Institute is hereby reconstituted with immediate effect, consisting of the following members from the A.Y. 2023-2024 and remain effective until further order, in compliance with the directives of AICTE /UGC/ Govt. of West Bengal :-

**Internal Complain Committee**

**(Previously as Anti-Sexual Harassment Committee)**

Prof. Radharani Das, Dean, SCFB	-	Chairperson
Ms. Subhra Das, Repre. from NGO	-	Member
Dr. Keya Sau, BT	-	Member
Mrs. Wendrila Biswas, MBA	-	Member
Dr. Sarbari Samanta, SAS	-	Member
Mrs. Sanchita Saha, CSE	-	Member
Students Counselors	-	Members
4 Girls Students	-	Member
(1 each from all Years)		
Dr. Meenakshi Dey, SAS	-	Convener

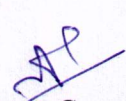
It is mandatory to conduct meetings regularly or as applicable in exigency of the Institute. The Convener of the Committee is required to submit a report of compliance to the Registrar / Principal/ Director to that effect.

All concerned are to note and act accordingly.

Sd/- Registrar General  
Haldia Institute of Technology

Copy forwarded for information & necessary action to :

- 1) The Hon'ble Chairman – for his kind information, please
- 2) The Vice Chairman
- 3) The Secretary
- 4) The Principal
- 5) All Deans \_\_\_\_\_
- 6) All HODs/TICs \_\_\_\_\_
- 7) The Controller of Examinations
- 8) The Finance Manager
- 9) The Chairman, ICC
- 10) The Convener, ICC
- 11) The General Manager – Training & Placement
- 12) The Associate Professor (AEIE) & The Incharge, IIPC
- 13) The Manager-Administration
- 14) The Provost (Hostels)
- 15) The System Manager
- 16) The Students Cousellors
- 17) The Students Welfare Officer
- 18) The PS to Principal
- 19) The PS to Director
- 20) Office file

  
Registrar General  
Haldia Institute of Technology