

Office of the Registrar General
HALDIA INSTITUTE OF TECHNOLOGY
(An Institution of ICARE)
Administrative Department

No. HIT/(OR)/336/2023

Dated : 01-12-2023

OFFICE ORDER


As approved and directed by the competent authority, the “**GRIEVANCE REDRESSAL COMMITTEE**” of this Institute is hereby reconstituted with immediate effect, consisting of the following members from the A.Y. 2023-2024 and remain effective until further order, in compliance with the directives of AICTE /UGC/ Govt. of West Bengal for addressing the grievances of the students / employees, as applicable :-

Grievance Redressal Committee

Principal / Director	-	Chairman
Prof. Tarun Kanti Jana, Dean/ME	-	Member
Prof. Rajib Kumar Dubey, DSW	-	Member
Dr. Debasis Das Adhikary, ME	-	Member
Dr. Sk. Sahnawaj, MCA	-	Member
Ms. Gargi Jana, SAS	-	Member
Ms. Aditi Sinha, CHE	-	Member
Mr. Kausik Bera, CE	-	Member
The Provost (Hostels)	-	Member
Manager-Administration	-	Member
Dr. Apratim Mitra, MCA	-	Convener

It is mandatory to conduct meetings regularly or as applicable in exigency of the Institute. The Convener of the Committee is required to submit a report of compliance to the Registrar / Principal/ Director to that effect.

All concerned are to note and act accordingly.


Registrar General
Haldia Institute of Technology

Copy forwarded for information & necessary action to :

- 1) The Hon'ble Chairman – for his kind information, please
- 2) The Vice Chairman
- 3) The Secretary
- 4) The Principal
- 5) All Deans _____
- 6) All HODs/TICs _____
- 7) The Controller of Examinations
- 8) The Finance Manager
- 9) The Chairman, Grievance Redressal Committee
- 10) The Convener, Grievance Redressal Committee
- 11) The General Manager – Training & Placement
- 12) The Associate Professor (AEIE) & The Incharge, IIPC
- 13) The Manager-Administration
- 14) The Provost (Hostels)
- 15) The System Manager
- 16) The Students Counsellors
- 17) The Students Welfare Officer
- 18) The PS to Principal
- 19) The PS to Director
- 20) Office file

Sd/- Registrar General
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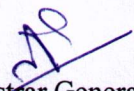
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