

Office of the Registrar General
HALDIA INSTITUTE OF TECHNOLOGY
(An Institution of ICARE)
Administrative Department

No. HIT/(OR)/337/2023

Dated : 01-12-2023

OFFICE ORDER

As approved and directed by the competent authority, the following various Committee(s) of the Institute are hereby reconstituted with immediate effect, consisting of the following members from the A.Y. 2023-2024 and remain effective until further order :-

Examination Committee

Principal / Director	-	Chairman
Prof. Asit Baran Maity, Dean, SASH	-	Member
Registrar General	-	Member
Prof. Subhankar Joardar, CSE	-	Member
Sri Gourab Chatterjee, FT	-	Member
Dr. Arunangshu Giri, MBA	-	Member
Manager – Administration	-	Member
Dr. Soma Mishra, Dy. COE	-	Member
Dr. Arpita Majumdar, CSE	-	Member
Dr. Avisankar Roy, ECE	-	Member
Dr. Supriyo Roy, ME	-	Member
Mr. Ajit Kumar Paria, CE	-	Member
Controller of Examinations	-	Convener

Library Committee

Principal / Director	-	Chairman
All Deans	-	Member
Registrar General	-	Member
All HODs/TICs	-	Members
Deputy Librarian	-	Member
Librarian	-	Convener

Free Studentship Committee

Registrar General	-	Chairman
HODs/TICs	-	Member
Finance Manager	-	Member
Students Welfare Officer	-	Member
Controller of Examinations	-	Convener

Training & Placement Committee

Principal / Director	-	Chairman
Deans	-	Member
Registrar General	-	Member
HODs/TICs	-	Member
Dr. Susmit Maity, GM (T&P)	-	Convener

Hostel Administrative Committee

Dean Students Welfare	-	Chairman
Manager – Administration	-	Member
Students Counselor	-	Member
Students Welfare Officer	-	Member
All Hostel Supdt(s)	-	Member
All Warden (Hostels)	-	Member
Prof. Palash Pal, Provost (Hostels)	-	Convener

Purchase Committee

Vice Chairman, HIT	-	Chairman
Secretary, HIT	-	Member
Principal / Director	-	Member
Registrar General	-	Member
Finance Manager	-	Member
HODs/TICs [<i>as and when required</i>]	-	Member
Manager-Administration	-	Convener

Disciplinary Committee (for Student)

Prof. A.B. Maity, Dean, SASH	-	Chairman
All Deans	-	Members
Prof. Uday Maji, AEIE	-	Member
Dr. Jayeeta Majumder, CSE	-	Member
Mr. Akinchan Das, ECE	-	Member
Dr. Atrayee Bandyopadhyay, CE	-	Member
Manager-Administration	-	Member
Prof. Dilip Kumar Dey, EE	-	Convener

Publication Committee

Principal / Director	-	Chairman
Registrar General	-	Member
Prof. Bikash Bepari, ME	-	Member
Prof. Sabyasachi Samanta, CSE(CS)	-	Member
Prof. Dipak Kumar Jana, SAS	-	Member
Dr. Arunangshu Giri, MBA	-	Member
Dr. Anupam De, SAS	-	Member
Dr. Abhijit Saha, ME	-	Member
Dr. Soumya Roy, AEIE	-	Member
Dr. Moumita Das, CSE	-	Member
Dr. Bidyut Das, IT	-	Member
Mr. Tirthadip Sinha, ECE	-	Member
Ms. Nirmala Kaur, SAS	-	Member
Mr. Ashok Mondal, SAS	-	Member
Dr. Govinda Pal, AGE	-	Member
Prof. Chanchal Kumar De, ECE	-	Convener

Otr. Allotment Committee

Registrar General	-	Chairman
CEO, ICARE	-	Member
Sri Asim K. Jana, ECE	-	Member
Dr. Apratim Mitra, MCA	-	Member
Prof. Sumita Das Biswas, FT	-	Member
Dr. Amit Biswas, AGE	-	Member
Dy. Registrar	-	Member
Manager-Administration	-	Convener

Admission Committee

Registrar General	-	Chairman
All HODs/TICs	-	Member
Asst. Administrative Officer	-	Member
Manager-Administration	-	Convener

Students Welfare Committee

Principal / Director	-	Chairman
Registrar General	-	Member
Dean, Students Welfare	-	Member
Prof. Sunil Baran Kuila, CHE	-	Member
Prof. Palash Pal, EE/Provost	-	Member
Prof. Santanu Koley, CSE	-	Member
Dr. Mihir Baran Bera, SAS	-	Member
Dr. Deepak Kumar Samal, CHE	-	Member
Dr. Tilak Mukherjee, ECE	-	Member
Dr. Bipradas Bairagi, ME	-	Member
Mr. Rajesh Mukherjee, CSE	-	Member
Mrs. Tamosa Chakraborty, IT	-	Member
Mr. Priyatosh Jana, CSE (CS)	-	Member
Dr. Tilak Raj Maity, BT	-	Member
Mr. Palash Ray, CSE	-	Member
Dr. Asim Halder, AEIE	-	Member
Dr. Payel Chaudhuri, CE	-	Member
Ms. Sumana Mandal, SAS	-	Member
Mr. Nayan Manna, EE	-	Member
Mr. Somak Karan, AEIE	-	Member
Dr. Madhurima Pandey, SAS	-	Member
Mr. Souvik Das, CE	-	Member
Dr. Himadri Sekhar Das, ECE	-	Member
Mr. Asit Kumar Nayek, CSE (AI&ML)	-	Member
Mrs. Ila Chand, FT	-	Member
Manager-Administration	-	Member
Students Counsellors	-	Member
Students Welfare Officer	-	Member
4 senior students from each branch [incl. one girl student]	-	Members
Dr. Somak Jyoti Sahu, CHE	-	Convener

Sports Committee

Principal / Director	-	Chairman
Dean, Students Welfare	-	Member
Manager-Administration	-	Member
Dr. Gourisankar Roymahapatra, SAS	-	Member
Dr. Madhumita Das, AEIE	-	Member
Dr. Mrinmoy Sen, CSE	-	Member
Dr. Santanu Mishra, SAS	-	Member
Mr. Shatadru Sengupta, MCA	-	Member
Mr. Goutam Das, EE	-	Member
Dr. Atanu Kuila, SAS	-	Member
Mr. Dipak Samanta, ECE	-	Member
Mr. Sourav Kr. Das., EE	-	Member
Manager – Administration	-	Member
Students Welfare Officer	-	Member
Mr. Asish Kr. Boyal, Asst. Store Officer-	-	Member
Ms. Bratati Samanta, Asst. Sports Officer	-	Member
Mr. Sujal Bhadra, Gym Instructor	-	Member
Ms. Tripti Kana Bhowmik, Gym & Yoga Instructor-	-	Member
Mr. Santanu Maity, ME	-	Member
Mr. Joydeb Maity, ME	-	Member
Mr. Tapan Kumar Bag, Addl. Sports Officer-	-	Member
2 boys and 2 girls students (preferably University players)	-	Members
Ms. Madhumita Batul, Sports Officer	-	Convener

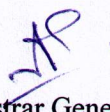
It is mandatory to conduct meetings regularly or as applicable in exigency of the Institute. The Convener of the Committee is required to submit a report of compliance to the Registrar / Principal/ Director to that effect.

The Chairman and Conveners of the aforesaid Committees are requested for well circulation amongst all the members of each Committee(s), accordingly.

Sd/- Registrar General
Haldia Institute of Technology

Copy forwarded for information & necessary action to :

- 1) The Hon'ble Chairman – for his kind information, please
- 2) The Vice Chairman
- 3) The Secretary
- 4) The Principal
- 5) All Deans _____
- 6) All HODs/TICs _____
- 7) The Controller of Examinations
- 8) The Finance Manager
- 9) The Chairman of all Committee(s) _____
- 10) The Convener of all Committee(s) _____
- 11) The Manager-Administration
- 12) The Provost (Hostels)
- 13) The System Manager
- 14) The Students Counsellors
- 15) The Students Welfare Officer
- 16) The PS to Principal
- 17) The PS to Director
- 18) Office file


Registrar General
Haldia Institute of Technology